

EXISTING REGISTRANT APPLICATION

Institution of
**MECHANICAL
ENGINEERS**

Return your application to:

Institution of Mechanical Engineers

1 Birdcage Walk
Westminster
London SW1H 9JJ

For help with your application:

UK telephone: 0845 226 9191

Int telephone: +44 (0)20 7304 6999

Fax: +44 (0)20 7233 1654

Email: membership@imeche.org

Web: www.imeche.org

Application to become a **Member** of the Institution of Mechanical Engineers (MIMechE)

About this form

Use this form to apply to become a Member of the Institution of Mechanical Engineers if you're already registered with the Engineering Council via one of the **institutions** they approve as a Chartered Engineer or an Incorporated Engineer.

Before you begin this process you should be confident that you meet the current requirements.

Eligibility

Registered engineers with the Engineering Council (EngC) as Chartered or Incorporated Engineers who can demonstrate a strong element of mechanical engineering within their role and practice would be considered eligible to apply.

The application process

Once you have completed all sections of this form, please return it to the address at the top of the page.

Once we have processed your application we will let you know in writing whether it has been approved. While an interview is not mandatory, there may be occasions when one is required.

This form has three sections

You must complete all sections before you submit your application:

1. About you
2. About your career and organisation
3. Sponsors

Using this form

- Please type using a black font
- Please fill in all applicable fields in this form

Support text is shown alongside questions at the point of need. Further guidance can be found in the guidance notes for this application, which should be read before beginning your application.

Application checklist

- ☐ Have you enclosed the application fee?

Details of our current fees can be found on our website. Cheques should be made payable to Institution of Mechanical Engineers.

Section 1: About you

Part A: Personal and employment details

Personal details

Title

☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other:

First name

Surname

Date of birth

DDMMYYYY

Membership number

Designatory letters

Address

Country

Post code

Email

Home phone

Mobile phone

Employment details (if applicable)

Job title

Date appointed to company

DDMMYYYY

Name of employing organisation

Department

Address

Country

Post code

Email

Work phone

Part B: Your area of expertise

Please tick up to three fields that best describe your current area of engineering activities.
This information is used solely to process your application

☐ Aerospace☐ Environmental Mgt. Systems☐ Manufacturing Industries☐ Royal Navy

☐ Army☐ Gas Industry☐ Mining & Quarrying☐ Royal Air Force

☐ Automobile Industry☐ Government Inspectors and Engineers☐ National Health Service☐ Shipping/General Insurance

☐ Bio-Medical☐ Health and Safety Officers☐ Nuclear Engineering☐ Steel Production/Drilling

☐ Building Services☐ Higher Education☐ Oil Industry and Offshore Engineering☐ Telecommunications

☐ Computers and IT☐ Machine Tools☐ Power/Non-Nuclear☐ Water Industry

☐ Consulting Engineers☐ Maintenance Engineering☐ Process Industries☐ Other (please specify):

☐ Control and Instrumentation☐ Management Consultants☐ Railway Engineering

☐ Defence Industry Systems

Part C: Your registration details

Please provide details about the Institution you are currently registered with, and what level of registration you hold.

Institution

Level of registration (eg CEng, IEng)

Level of membership (eg Member, Fellow)

EngC Number

Part D: Staying in touch

We would like to keep you informed of relevant services that may be of benefit to you. Please tick the boxes below to let us know what you'd like to hear about.

- ☐ News and updates from the Institution
- ☐ Events and training opportunities
- ☐ Services and offers from our preferred partners

Your personal data is stored on our membership database and treated with the highest confidentiality in line with current data protection legislation. For more information visit www.imeche.org/about-us/privacy-policy

Part E: Your declaration

This is your declaration, please ensure that you read it carefully before you sign underneath.

I, the undersigned, certify these statements are true, and do hereby agree that in the event of my election I will be governed during my membership by the Royal Charter and By-Laws of IMechE, as they are now formed or as they may hereafter be altered, and that I will not use any titles, abbreviated titles or descriptions associated with IMechE except those to which I am entitled under the By-Laws.

I further undertake that I will pay an annual subscription as prescribed in the By-Laws, and if at any time I shall desire to withdraw from the Institution, I will forthwith pay all arrears of subscription or other payments due from me.

Signature

Date

Section 2: About your career and organisation

Part A: Description of current role and organisation

Please provide a description of your current role, the organisation and its objectives. Please limit this to 600 words.

[illegible]

Part B: Your career history

Include a brief summary of your career history; give a brief description of each role and the dates the positions were held. Please limit this to 600 words.

[illegible]

Part C: Your involvement in mechanical engineering

Include a brief summary of your personal involvement in mechanical engineering. Please limit this to 400 words.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Part D: Your commitment to Continuing Professional Development (CPD)

Please give details of your commitment to Continuing Professional Development with particular emphasis on aspects relevant to mechanical engineering. Please limit this to 400 words.

[illegible]

Part E: Your organisation chart



We need to see an organisation chart of your current employment which clearly shows your position within the organisation, any direct reports that you have, specifically mentioning if any of your direct reports are registered engineers. You should put a ring around your position to highlight it. Please ensure that it is A4 and legible in black and white. Please use a paperclip to securely attach your organisation chart over this page.

The purpose of the organisation chart is to help us understand the size and type of organisation for which you work, and where your own personal accountability lies.

If you are not part of an organisation, please fill out the fields below.

For applicants who are not part of an organisation.

Please describe your direct clients

[illegible]

Please describe who you report to
(e.g. Board, CEO, MD, Head of Engineering)

[illegible]

Section 3: Sponsors

Applicants should be sponsored by a professional engineer at the same registration level or higher.
The second sponsor can be the applicant's line manager or another professional engineer.

I understand that, by acting as sponsor, I will be supporting this applicant and thus recommending the applicant to the Trustee Board as worthy of consideration for membership. Having read the By-Laws, I am of the opinion that this applicant should be considered for election to the class indicated.

First sponsor

Title

☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other:

First name

Surname

Date of birth

D

D

M

M

Y

Y

Y

Y

IMechE Membership / EngC number (if applicable)

Address

Country

Post code

Class and Institution (eg CEng MIMechE, if applicable)

Email

Signature

Date

D

D

M

M

Y

Y

Y

Y

Second sponsor

Title

☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other:

First name

Surname

Date of birth

D

D

M

M

Y

Y

Y

Y

IMechE Membership / EngC number (if applicable)

Address

Country

Post code

Class and Institution (eg CEng MIMechE, if applicable)

Email

Signature

Date

D

D

M

M

Y

Y

Y

Y

Office use only: Applicant should not fill in this section

ACK sent

Fee received

Industry

Interview result (if applicable)

IA result

PRC result