

APPRENTICE AFFILIATE APPLICATION

Institution of
**MECHANICAL
ENGINEERS**

Return your application to:

Institution of Mechanical Engineers

1 Birdcage Walk
Westminster
London SW1H 9JJ

For help with your application:

UK telephone: 0845 226 9191

Int telephone: +44 (0)20 7304 6999

Email: membership@imeche.org

Web: www.imeche.org/apprentice

Application to become an **Apprentice Affiliate** of the Institution of Mechanical Engineers

About this form

Use this form to apply to become an Apprentice Affiliate of the Institution of Mechanical Engineers.

Once you have completed your apprenticeship you can apply to become a professional registered Engineering Technician and Member of IMechE.

Eligibility

If you're on an apprenticeship or studying engineering at college, you can apply to become an Apprentice Affiliate for free. All details of your apprenticeship must be recorded accurately on this form to enable us to approve your application. Incorrect or incomplete information could result in you being charged an annual subscription. Please notify us by email if any of the details of your apprenticeship change.

Benefits of Affiliation

We understand what an important role engineers have in shaping the future, so we do all we can to support your career. Here are just a few benefits of becoming an Apprentice Affiliate:

- specialist career advice, CV tips and interview guidance
- education scholarships and rewards
- incredible networking opportunities
- free book loans from IMechE libraries (UK only) and access to the IMechE members-only online library
- discounts for Professional Engineering magazine and other top journals and papers
- discounts for member events
- access to our monthly news letter
- opportunities to volunteer to improve your CV

The application process

Once you have completed all sections of this form, please return it to the address at the top of the page.

Once we have processed your application we will let you know, in writing, whether it has been approved.

Using this form

- Please type using a black font
- Please fill in all applicable fields in this form

Support text is shown alongside questions at the point of need.

Application checklist

- ☐ **Apprentices in education** – have you included all your education details in Part B?
- ☐ **Apprentices in employment** – have you included all your education and employer details in Part B?

Section 1: About you

Part A: Personal details

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other:	Home address
First name 	Country
Surname 	Post code
Date of birth 	Personal email
Membership number (if applicable) 	Home phone
	Mobile phone

Part B: Education or employment details

If you are an **apprentice currently in education**, please complete the 'Education details' only, and move on to Part C.
If you are an **apprentice currently in employment**, please complete both 'Education details' and 'Employment details', then move on to Part C.

Education details

College/training provider
Type of qualification and level (eg NVQ/SVQ level 3, HNC, ONC, OND)
Full title of course (eg Mechanical Engineering)
Course type (eg full-time, part-time, sandwich)
Date of admission
Expected completion date
Preferred address for correspondence: ☐ Home ☐ Work

Employment details (if applicable)

Job title
Date appointed to company
Name of employing organisation
Department
Work address
Country
Post code
Work email
Work phone
Expected apprenticeship completion date

Part C: Staying in touch

We would like to keep you informed of relevant services that may be of benefit to you. Please tick the boxes below to let us know what you'd like to hear about:

- ☐ News and updates from the Institution
- ☐ Events and training opportunities
- ☐ Services and offers from our preferred partners

Your personal data is stored on our membership database and treated with the highest confidentiality in line with current data protection legislation. For more information visit www.imeche.org/about-us/privacy-policy

Part D: Your declaration

This is your declaration, please ensure that you read it carefully before you sign below.

I, the undersigned, certify these statements are true, and do hereby agree that in the event of my election I will be governed during my membership by the Royal Charter and By-Laws of IMechE, as they are now formed or as they may hereafter be altered, and that I will not use any titles, abbreviated titles or descriptions associated with IMechE. I understand that I will not be entitled to use any designatory letters in connection with Affiliate to IMechE.

I further understand that upon completion of my engineering studies, if I wish to continue my membership of the Institution I will be liable to pay the relevant annual subscription as prescribed in the By-Laws. If at any time I shall desire to withdraw from the Institution I will forthwith pay all arrears of subscription or other payments due from me.

An application for Membership and Professional Registration includes the obligation to review and abide by the Code of Conduct, and particularly regulation CR.7. This requires that all Members advise the Institution promptly if convicted of a criminal or civil offence anywhere in the world (excluding fixed penalty notice offences, spent or protected convictions.) Failure to fully disclose or provide the required information may be the basis for future sanctions under the Code of Conduct, including ultimately the revocation of the Membership and Professional Registration.

An application for Membership and Professional Registration can only be made with written permission of the applicant, by signature here, for the Institution to exchange information with our Member volunteer community of professional engineers, who will use this only for the purposes of reviewing eligibility against the published membership criteria.

Signature

Date

DDMMYYYY