

ROYAL AIR FORCE APPLICATION

Institution of
**MECHANICAL
ENGINEERS**

Return your endorsed application to:

Institution of Mechanical Engineers

1 Birdcage Walk
Westminster
London SW1H 9JJ

For help with your application:

UK telephone: 0845 226 9191

Int telephone: +44 (0)20 7304 6999

Fax: +44 (0)20 7233 1654

Email: membership@imeche.org

Web: imeche.org/application

Application to become a **Member or Fellow** of the Institution of Mechanical Engineers (MIMechE/FIMechE)

About this form

Use this form to apply for membership of the Institution of Mechanical Engineers.

Before you begin this process you should be confident that you meet the current requirements.

Eligibility

You must be serving in the RAF or have left the service no more than 12 months before the date of this application.

If you are applying for Fellowship, you must hold the rank of Wing Commander or above.

Please refer to www.imeche.org/raf for details on eligibility and flowcharts for registration. If you have any questions, please contact the Defence Liaison Officer at dlo@imeche.org

The application process

Once you have completed all sections of this form, please send it to the endorser at the address shown on page 6. Once it has been endorsed, please send your form to the address at the top of the page.

This form has three sections

You must complete all sections before you submit your application:

1. About you
2. Sponsor
3. Endorsement

Using this form

- Please type using a black font or complete in block capital letters using black ink only
- If you make a mistake please clearly cross through it and correct it – you do not need to request a new form
- Please fill in all applicable fields in this form

Support text is shown alongside questions at the point of need.

Application checklist

- ☐ Have you checked the flowchart relevant to the registration level for which you are applying?
- ☐ Have you included the application fee? (This is not needed if you're applying for EngTech registration).
- ☐ Has your application been endorsed by the SO2 Engineering Branch Sponsor or SO2/SO3 Engineering Trades Sponsor?

Please see our website for further details on all our current fees at imeche.org/fees. Cheques should be made payable to Institution of Mechanical Engineers.

Section 1: About you

Part A: Personal and employment details

Membership details

Which level of registration are you applying for?

- ☐ Engineering Technician (EngTech)
☐ Incorporated Engineer (IEng)
☐ Chartered Engineer (CEng)

Which level of membership are you applying for?

- ☐
- Member
- ☐
- Fellow

Personal details

Title

- ☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other: _____

First name

--

Surname

--

Date of birth

D D M M Y Y Y Y

Membership number (if applicable)

Home address

[illegible]

Country

Post code

Personal email

--

Home phone

Mobile phone

Employment details

Rank

--

Department/Unit

--

Post/Job title

--

Work address

Country

Post code / BFPO

Work email

--

Work phone

Part B: Your education

This section must show the highest engineering or technology qualifications you hold including EOFT, EST, NVQ3, QH1/Q OPS and short courses (eg managers' course, structural integrity course etc). Please add a further sheet if necessary.

University/college/establishment name

Award/course/qualification

Course title

Course type (eg full-time, part-time, sandwich)

Mark classification (eg MSc (Distinction))

Start date

End date

University/college/establishment name

Award/course/qualification

Course title

Course type (eg full-time, part-time, sandwich)

Mark classification (eg MSc (Distinction))

Start date

End date

University/college/establishment name

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Mark classification (eg MSc (Distinction))

Start date

End date

University/college/establishment name

Award/course/qualification

Course title

Course type (eg full-time, part-time, sandwich)

Mark classification (eg MSc (Distinction))

Start date

End date

Part C: Staying in touch

We would like to keep you informed of relevant services that may be of benefit to you. Please tick the boxes below to let us know what you'd like to hear about.

- ☐ News and updates from the Institution
- ☐ Events and training opportunities
- ☐ Services and offers from our preferred partners

Your personal data is stored on our membership database and treated with the highest confidentiality in line with current data protection legislation. For more information visit imeche.org/privacypolicy

Part D: Career history

In chronological order (10 years maximum, most recent first) please give details of positions held.

Start date	End date	Unit	Full job title	Rank held
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			
M M Y Y Y Y	M M Y Y Y Y			

Part E: Professional Review Interview Location

For IEng and CEng applicants only.

Please mark your first and second preferred locations for Professional Review Interview where 1 is your first choice.

☐ Abbey Wood ☐ RAF Halton ☐ RAF High Wycombe ☐ RAF Wittering

Part F: Commitment and engagement

I have read and will abide by the Institution's Code of Conduct (imeche.org/code-of-conduct). I will undertake engineering activities in a way that contributes to sustainable development. I will carry out CPD necessary to maintain and enhance competence in my areas of practice, including a Personal Development Plan.

I, the undersigned, certify the information provided here is true, and do hereby agree that in the event of my election I will be governed during my membership by the Royal Charter and By-Laws of the Institution, as they are now formed or as they may hereafter be altered, and that I will not use any titles, abbreviated titles or descriptions associated with the Institution except those to which I am entitled under the By-Laws.

I further understand that I will pay an annual subscription as prescribed in the By-Laws, and if at any time I shall desire to withdraw from the Institution, I will forthwith pay all arrears of subscription or other payments due from me.

Signature

Date

D D M M Y Y Y Y

Section 2: Sponsor

Part A: Sponsor details

Applicants should be sponsored by a registered engineer with the Engineering Council, at the same level or above the registration category you are applying for and be a Fellow of a Professional Engineering Institution, if you are applying for Fellowship.

Sponsor

I understand that, by acting as sponsor, I will be supporting this applicant and thus recommending the applicant to the Trustee Board as worthy of consideration for membership.

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other:	Home address
First name 	Country
Surname 	Post code / BFPO number
Rank 	Email
Date of birth 	Work phone
IMechE Membership / EngC number 	Mobile phone
Class and Institution (eg CEng MIMechE) 	Signature
	Date

Please forward this form in **hard copy** to:

For Commissioned Officers applying for IEng/CEng

SO2 Engineer Branch Sponsor
HQ Air
Gauntlet Block
RAF High Wycombe
Walters Ash
Buckinghamshire
HP14 4UE

For WOs and SNCOs applying for IEng, and SNCOs, JNCOs and Airmen applying for EngTech

SO2/SO3 Engineering Trades Sponsor
HQ Air
Gauntlet Block
RAF High Wycombe
Walters Ash
Buckinghamshire
HP14 4UE

Section 3: Endorsement

Part A: Endorser details

This section must be completed by SO2 Engineer Branch Sponsor or SO2/SO3 Engineering Trades Sponsor.

I confirm that the applicant has reached the relevant trigger point in his/her career and has the relevant academic qualifications (including the appropriate further learning, if necessary) appertaining to the registration for which he/she is applying.

Name

Job title

Signature

Date

Once endorsed and returned to you,
please submit your completed form to:

Membership Applications
Institution of Mechanical Engineers
1 Birdcage Walk, Westminster
London SW1H 9JJ